



THE HUTCHINS SCHOOL

Education Agent Application

1) Company Profile

Name of Company principal:	
Details of principal's background and qualifications:	
Number of staff:	
Details of key staff members and/or school consultants:	
Number of years in existence:	
Services provided by the company:	
Location and details of offshore offices:	
Location and details of sub-contractors:	
Location and details of any off-shore partners:	

2) Company registration details

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3) Details of past and present experience recruiting students

For Australian or New Zealand schools:	
For other education sectors:	
Number of students in Australia:	



4) Familiarity with Australian education industry

Knowledge of ESOS Act:	
Knowledge of National Code:	
Completion of the AEI Agent Training Course:	

5) Experience in

Education industry generally:
Any other major business areas:

6) Details of markets from which the company recruits

Geographical area:
Characteristics of potential market:

7) Names of any professional organisations of which the agent is a member

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8) Outline of services to be provided

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9) Written references, dated and with contact details from three sources

- An Australian Government Office or Agency
- An Australian or New Zealand school
- A referee of the agent's choice