



# The Hutchins School Parents' Association Meeting

**Date:** Tuesday 13 August 2024

**Location:** Board Room

**Meeting opened:** 6.30am

## **Present**

Laura Machin

Shirl Badenach

Courtney Bell

Rob McEwan

Alli McShane

Rowena Salter

Kate Woods

Louisa Johnson

## **Apologies**

Pip Bartlett

Krysta Brocklehurst

Holly Orsman-Smith

Abby De Borde

## **Acceptance of Previous Minutes**

Moved – Laura Machin

Seconded – Rowena Salter

## **Actions List**

The Secretary spoke to the Actions List.

The Committee **noted** the Actions List.

## **President's report**

The President provided an update on the following:

[Hutchins PA Presidents Report](#)

13 August 2024



- Attendance at the Anniversary Service on Wednesday 7 August 2024 at St Davids Cathedral on behalf of the PA. It was a lovely service, and occasion to celebrate the School Anniversary.
- On behalf of the PA, Courtney attended the Junior School Anniversary assembly on Tuesday 6 August 2024.
- The Winter Cocktail event plans for 30 August 2024 are well under way. Thank you to all the Events Staff who have been working on the organisation of this function.
- We have received funding proposals/requests for funding of indoor lunch time equipment to be considered at tonight's meeting, as follows:

***From Anna Davidson in the Stephens Library***

[Lego \(1000 pieces\)](#) – \$175 (a couple of these would be fabulous)

[Storage trolley](#) - \$485

Set of [soft blocks](#) (\$900) for building in the library and storage [frame and bag trolley?](#)

***From Junior School Leadership***

***Buddy Bench***

***The Nudel Kart and Nudel Rover***

The Committee **noted** the President's Report.

**Treasurer's report**



## The Hutchins School Parent's Association

### Balance Sheet

as at 5 August 2024

	2025 \$	2024 \$
<b>Assets</b>		
<b>Current Assets</b>		
Term Deposit	56,509	55,154
Balance with School	125,638	240,960
<b>Total Current Assets</b>	<u>182,147</u>	<u>296,114</u>
<b>Total Assets</b>	<u>182,147</u>	<u>296,114</u>
<b>Net Assets</b>	<u>182,147</u>	<u>296,114</u>
<b>Equity</b>		
Retained Earnings Brought Forward	296,114	219,412
Current Year Surplus / (Deficit)	( 113,967)	76,702
<b>Total Equity</b>	<u>182,147</u>	<u>296,114</u>

## The Hutchins School Parent's Association

### Income & Expense Statement

For the period ended 5 August 2024

	2025 \$	2024 \$
<b>Income</b>		
Tuckshop Profit	37,159	73,304
Interest	1,355	1,501
Entertainment Books	25	78
Parent Subscriptions	16,823	18,203
Fundraising Functions Net Profit	-	23,779
<b>Total Income</b>	<u>55,363</u>	<u>116,865</u>
<b>Expenses</b>		
Audit Fees	925	875
Donations to the School	167,542	37,772
Thank yous/Gratuities	195	112
General Catering	128	339
Social Functions	540	1,065
<b>Total Expenses</b>	<u>169,330</u>	<u>40,163</u>
<b>Net Surplus / (Deficit)</b>	<u>( 113,967)</u>	<u>76,702</u>



**The Hutchins School Parent's Association**  
**Activity Report**  
**For the period 1 February 2024 - 5 August 2024**

Date	Journal Description	Name	Revenue	Expense	Profit/(Loss)
<b>New parents dinner</b>					
29/02/2024	new parent cocktail evening (21/2) canapes	Trippas White Group Pty Ltd (Formerly Alliance Co)		521.90	
21/02/2024	ice	Ampol Australia Petroleum Pty Ltd		18.18	
<b>Total for new parents dinner</b>			-	539.68	- 539.68
<b>Tuckshop Profits</b>					
29/02/2024	Management Fee Net Operating Cost FEB 2024 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Co)	7,159.43		
31/03/2024	Management Fee Net Operating Cost MAR 24 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Co)	9,776.04		
30/04/2024	Management Fee Net Operating Cost Apr 24 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Co)	4,151.59		
31/05/2024	Management Fee Net Operating Cost May 24 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Co)	58,360.01		
1/07/2024	Management Fee Net Operating Cost June 2024 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Co)	57,712.00		
<b>Total Tuckshop Profits</b>			37,159.06	-	37,159.06
<b>P&amp;F Subscriptions 2024</b>					
19/03/2024	Transfer PA subscriptions to PA		17,068.43		
13/05/2024	Reversal of parents association subscription			70.00	
18/06/2024	Reversal of parents association subscription			35.00	
8/08/2024	Reversal of parents association subscription			140.00	
<b>Total P&amp;F Subscriptions</b>			17,068.43	245.00	16,823.43
<b>2024 Donations to the School</b>					
1/02/2024	Luna Ball Fountain	Howrah Nursery		1,727.27	
3/03/2024	Parenting 360 Access for the Hutchins School	Personalised Learning 360 - PL360		9,090.91	
19/03/2024	Capital donation from PA for Bushplay area by Broadview Landscaping			147,768.60	
6/03/2024	Aboriginal Mat - ELC Project	Modern Teaching Aids Pty Ltd		261.41	
6/03/2024	Twigs Hand - ELC project	Modern Teaching Aids Pty Ltd		103.89	
8/03/2024	350L Kentwood Storage box - ELC Project	Bunnings Pty Ltd		307.27	
8/03/2024	Army Green Duty Jerry Can - ELC Project (I/N: 32405386	Bunnings Pty Ltd		54.36	
8/03/2024	Broom - ELC Project (I/N: 0481603	Bunnings Pty Ltd		24.49	
8/03/2024	Budgets - ELC Project (I/N:4461010	Bunnings Pty Ltd		3.60	
8/03/2024	Delivery - ELC Project	Bunnings Pty Ltd		45.45	
8/03/2024	Icon Plastics 20mm Drum Tap - ELC Project (I/N:3241518	Bunnings Pty Ltd		5.62	
8/03/2024	Organic Garden Co - ELC Project (I/N:0833263	Bunnings Pty Ltd		309.18	
8/03/2024	OUTDOOR STORAGE KETER 350L KENTWOOD STORAGE BOX - ELC Project	Bunnings Pty Ltd		153.64	
8/03/2024	Pope hand Spray - ELC Project (I/N:0944132	Bunnings Pty Ltd		27.64	
8/03/2024	Saxon Kids Gloves - ELC Project (I/N:0256799	Bunnings Pty Ltd		28.04	
8/03/2024	Timber Outdoor Bench - ELC Project (I/N:0259938	Bunnings Pty Ltd		126.36	
8/03/2024	Tumbleweed Worm Blanket - ELC Project (I/N:3160016	Bunnings Pty Ltd		22.73	
8/03/2024	Tumbleweed Worm Cafe - ELC Project (I/N:3160013	Bunnings Pty Ltd		90.00	
8/03/2024	Watering Can - ELC Project	Bunnings Pty Ltd		41.35	
13/03/2024	OUTDOOR STORAGE KETER 350L KENTWOOD STORAGE BOX - ELC Project	Bunnings Pty Ltd		153.65	
18/03/2024	Install RPZD hose tap for JS Bank irrigation	Aqua Line Plumbing & Gas		1,267.00	
29/04/2024	Lion Banner production & installation in pre-kinder courtyard space - approved Display Equipment			1,870.00	
5/05/2024	Pot/ Saucer x3 / Veg Seeds / Plants	Bunnings Pty Ltd		168.83	
7/05/2024	Plants for Bush Play Area	Plantalot - Tasmanian Native Plant Nursery		53,856.20	
14/05/2024	Potting mix for veg raised beds - ELC Project	Bunnings Pty Ltd		567.84	
16/05/2024	potting mix bags for ELC raised beds	Bunnings Pty Ltd		538.76	
30/05/2024	Wheelbarrow - Pam's ELC project	Modern Teaching Aids Pty Ltd		5137.90	
24/07/2024	25l bags garden soil mix - ELC Project	Bunnings Pty Ltd		596.91	
<b>Total 2024 Donations to the School</b>			50.00	167,541.62	- 167,541.62
<b>Catering</b>					
29/02/2024	PA meeting platter for 13th Feb	Trippas White Group Pty Ltd (Formerly Alliance Co)		43.60	
20/03/2024	PA sgm catering 19th march	Trippas White Group Pty Ltd (Formerly Alliance Co)		47.32	
15/05/2024	PA meeting platter	Trippas White Group Pty Ltd (Formerly Alliance Co)		37.00	
<b>Total Catering</b>			-	127.92	- 127.92
<b>Administration &amp; Miscellaneous</b>					
1/03/2024	Flowers for Paul Robinson	Fiori Florist		195.45	
31/03/2024	Audit of Hutchins School Parents Association	Wise Lord & Ferguson		925.00	
12/04/2024	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	12.73		
1/05/2024	Interest on term deposit		51,354.98		
26/06/2024	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	12.73		
<b>Total Administration &amp; Miscellaneous</b>			1,380.44	1,120.45	259.99
<b>Net Activity</b>					
			35,607.95	169,574.67	- 113,966.72



## Principal's Report

The Principal provided an update on:

Hobart Dance Eisteddfod - 140 Hutchins dancers participated in the educational sections at this event. In the Junior School section, the ELC and Year 3 Dance Troupe were awarded a Special Mention, Year 5 received a Highly Commended award, with Year 4 receiving 3rd place. In the Secondary School section (Years 7-10), the Middle School Troupe were awarded Highly Commended and in the College section (Years 11-12) the Senior Troupe were awarded 1st place.

MUN - Nine students from Years 10-12 recently travelled to St Paul's Co-Educational College in Hong Kong on a Model United Nations (MUN) international adventure. MUN simulates the United Nations and other international bodies, allowing student delegates to take on roles such as diplomats, ambassadors, journalists, NGO agents, renowned experts and government ministers. Two of our students, Archie Yarrow and Charlie Hugo (both Year 12), received the Most Outstanding Delegate and Best Speaker awards, respectively for the EU.

Sailing - Two Hutchins teams recently competed at the 2024 Australian Secondary Schools Team Sailing Championships, held in Goolwa, South Australia. Hutchins Magenta finished 8th overall, while Hutchins Black placed 3rd overall. Hutchins Black will now go on to represent Australia in the Inter Dominion Championships, to be held in Auckland in October.

Hockey - Hutchins First XI were victorious over Marist Regional College in the Statewide SATIS competition, 3 goals to 2.

### National Representation:

Charles Boman (Year 12) recently competed in the Australian Schoolboys Rugby Championships on the Sunshine Coast, representing Combined States. Charlie was one of only two Tasmanian U18 players that have been selected to participate in these Championships.

Euan Bolton (Year 5) and Oscar Ramsay (Year 4) represented Australia in the Under 12's Futsal Viti Cup in Fiji. Australia won the competition overall.



Edward Huys (Year 11) has been selected in the U18 men's Australian Volleyball team and will travel to Japan to compete against nationally ranked Japanese high school teams.

Study tour - 12 Thai students have travelled to Tasmania as a part of a Study Tour program, comprising six students residing in Burbury House (the others at Collegiate) for three weeks. All students are participating in Middle School classes and activities.

6 Aug – Junior School Anniversary Assembly

7 Aug – Anniversary Service, St David's Cathedral, 7 August where 22 Year 12 students were presented with Anniversary Ties by Board Member, The Reverend John McQuillan ('06), who also had a wonderful inspirational message to share.

Anniversary Ties were introduced to provide Hutchins with the opportunity to recognise in a tangible way, Year 12 students who exemplify the values which are important to Hutchins and has the respect of his peer group and staff. We congratulate James Baird, Rafferty Ball, Angus Bayley, Tommy Bennett, Scott Blackett, Henry Browning, Hamish Cheeseman, Alexander Chesterman, Joshua Clark, Thomas Cuthbert, Max Genders, Cliff Giddings, Miles McIntosh, Henry McShane, Benjamin Mitchell, Benjamin Peach, Lachlan Ramsay, Alessandro Scavone, Alex Stubbs, Jack Sutherland, Callum Wherrett and Harley Wilkie.

The Anniversary Service was followed with a barbecue and birthday cake, with the cake being cut by School Captain, Lachlan Browne (Year 12), Oliver McIndoe and Lucas Kruijver (both Year 6). Thank you to Elizabeth Hudnott of Cakes by Grannie for our wonderful cake, a representation of the Bell Tower.

Building site update – Community update was sent 22 July. Exhumations nearing completion with major foundation work to commence in the Term 3 break.

## **Correspondence**

**Incoming- NIL**



**Outgoing - NIL**

**Business Arising**

**Cocktail Party**

Details were discussed for the event including committee member roles for the evening, mystery prizes, lucky door prizes. This will be followed up and finalised by email correspondence.

Motion **passed** to subsidize the balance of the cocktail party.

**Resources**

Resources that were submitted were reviewed and discussed.

**Approved** funding of buddy bench in each sub-school area up to \$300 each. Type of bench to be discussed with maintenance, location to be decided by Heads of School.

**Approved** funding for Stephen's library resources: Lego x1000 pieces \$175 (x2), storage trolley \$475 and soft blocks \$900.

**PA Handbook**

Further clarification is required before handbook can be finalised. President to coordinate via email correspondence.

**Other business**

**Badges**

PA committee badges to be organised for PA and school events. The badges will not have members names on them, only the role, so they can be re-used. (Action #8 – Kate Woods)

**Meeting close: 7.28pm**