



The Hutchins School Parents' Association Meeting

Date: Tuesday 11 February 2025

Location: Board Room

Meeting opened: 6.32pm

Present

Shirl Badenach

Courtney Bell

Kate Woods

Rob McEwan

Rowena Salter

Abby De Borde

Danielle West

Laura Machin

Holly Orsman Smith

Phillippa Bartlett

Alli McShane

Kezia Mellers

Apologies

Louissa Johnson

Krysta Brocklehurst

Acceptance of Previous Minutes

Moved – Laura Machin

Seconded – Courtney Bell

Actions List

President's report

This is the first PA meeting for 2025, welcome back everyone.

Term 1 will be very busy for the PA Committee.

We have the following events and dates:



Wednesday 19 February – New Parents Function
Tuesday 25 March – PA AGM
Sunday 30 March – Open Day BBQ
Friday 4 April – Fair

Most importantly we have the School Fair this term. Anyone who wishes to have an active role in organizing/contributing to the Fair planning, is very welcome to attend Fair meetings with Jenna and the School events staff. Dates and Times TBA.
Thank you to those Committee members who are coming to the New Parents function next week to support myself and the PA.

Treasurer's report

Below



The Hutchins School Parent's Association
Activity Report
 For the period 1 February 2024 - 31 January 2025

Date	Journal Description	Name	Revenue	Expense	Profit/(Loss)
Total for new parents dinner - activity complete					
			-	539.68	- 539.68
Total Winter Wonderland Cocktail Party - activity complete					
			3,175.00	5,839.28	- 2,664.28
Total Tuckshop Profits - activity complete					
			56,235.75	18,921.64	35,914.11
P&F Subscriptions 2024					
19/03/2024	Transfer PA subscriptions to PA		17,068.45		
13/05/2024	Reversal of parents association subscription			70.00	
16/06/2024	Reversal of parents association subscription			25.00	
8/08/2024	Reversal of parents association subscription			140.00	
21/10/2024	Reversal of parents association subscription			35.00	
8/11/2024	Reversal of parents association subscription			280.00	
31/12/2024	Reversal of parents association subscription			70.00	
Total P&F Subscriptions					
			17,068.45	630.00	16,438.45
2024 Donations to the School					
1/02/2024	Jane Ball Fountain	Howrah Nursery		1,727.27	
5/02/2024	Parenting 360 Access for the Hutchins School	Personalised Learning 360 - PL360		9,096.81	
19/03/2024	Capital donation from PA for Bushplay area by Broadview landscaping			147,768.50	
6/03/2024	Aboriginal Mat - ELC Project	Modern Teaching Aids Pty Ltd		261.41	
6/03/2024	Twigg Hand - ELC Project	Modern Teaching Aids Pty Ltd		103.89	
8/03/2024	350L Kentwood Storage box - ELC Project	Bunnings Pty Ltd		307.27	
8/03/2024	Army Green Duty Jerry Can - ELC Project /N: 3240536	Bunnings Pty Ltd		54.36	
8/03/2024	Brooms - ELC Project /N: 0691003	Bunnings Pty Ltd		24.49	
8/03/2024	Buckets - ELC Project /N:4461010	Bunnings Pty Ltd		3.60	
8/03/2024	Delivery - ELC Project	Bunnings Pty Ltd		45.45	
8/03/2024	Iron Plastics 20mm Drum Tap - ELC Project /N:0341518	Bunnings Pty Ltd		5.62	
8/03/2024	Organic Garden Co - ELC Project /N:0133320	Bunnings Pty Ltd		309.18	
8/03/2024	OUTDOOR STORAGE KETER 350L KENTWOOD STORAGE BOX - ELC Project	Bunnings Pty Ltd		153.64	
8/03/2024	Pope hand Spray - ELC Project /N:0344132	Bunnings Pty Ltd		27.64	
8/03/2024	Saxon Kids Glove - ELC Project /N:0256799	Bunnings Pty Ltd		28.04	
8/03/2024	Timber Outdoor Bench - ELC Project /N:0259938	Bunnings Pty Ltd		126.36	
8/03/2024	Tumbleweed Worm Marker - ELC Project /N:1160016	Bunnings Pty Ltd		22.73	
8/03/2024	Tumbleweed Worm Cafe - ELC Project /N:1160013	Bunnings Pty Ltd		90.00	
8/03/2024	Watering Can - ELC Project	Bunnings Pty Ltd		41.35	
13/03/2024	OUTDOOR STORAGE KETER 350L KENTWOOD STORAGE BOX - ELC Project	Bunnings Pty Ltd		153.65	
18/03/2024	Install RP20 hose tap for JS Bank Irrigation	Aqua Line Plumbing & Gas		1,247.00	
26/04/2024	Iron Barrow production & installation in pre-kindergarten courtyard space - approved for payment by the PA (Dec 2023)	Display Equipment		1,870.00	
5/05/2024	Pot / Sauce / 13 / 1mg Seeds / Plants	Bunnings Pty Ltd		168.83	
7/05/2024	Plants for Bush Play Area	Plantart - Tasmanian Native Plant Nursery		3,856.20	
14/05/2024	Potting mix for veg raised beds - ELC Project	Bunnings Pty Ltd		67.84	
16/05/2024	potting mix bags for ELC raised beds	Bunnings Pty Ltd		38.76	
30/05/2024	WhewBarrow - Pam's ELC Project	Modern Teaching Aids Pty Ltd		137.90	
24/07/2024	25L bags garden soil mix - ELC Project	Bunnings Pty Ltd		96.91	
10/08/2024	Plants for Kindergarten - Pamela Tonell	Mrs P Tonell-Pirie		70.63	
24/09/2024	deep storage cart - approved 17/08/24	Modern Teaching Aids Pty Ltd		794.00	
24/09/2024	Lego Brick sets - approved 13/08/24	Modern Teaching Aids Pty Ltd		279.90	
24/09/2024	Lego storage trolley - approved 13/08/24	Modern Teaching Aids Pty Ltd		494.95	
1/11/2024	M5 playground 2m climbing cube funded by PA - \$25K minuted 19/08/23 and BAL 16/08/24 via email to FMO			33,547.95	
Total 2024 Donations to the School					
			-	202,709.05	- 202,709.05
Catering					
26/02/2024	PA meeting platter for 13th Feb	Trippas White Group Pty Ltd (Formerly Alliance Ca)		43.60	
20/03/2024	PA agns catering 19th march	Trippas White Group Pty Ltd (Formerly Alliance Ca)		47.32	
15/05/2024	PA meeting platter	Trippas White Group Pty Ltd (Formerly Alliance Ca)		37.00	
31/08/2024	Cheese platter for PA meeting - 10pax	Trippas White Group Pty Ltd (Formerly Alliance Ca)		55.00	
27/09/2024	Cheese platter for PA meeting x 10	Trippas White Group Pty Ltd (Formerly Alliance Ca)		50.00	
31/12/2024	Reversal of parents association subscription			70.00	
Total Catering					
			-	303.92	- 303.92
Administration & Miscellaneous					
1/03/2024	Flowers for Paul Robinson	Roni Florist		195.45	
31/03/2024	Audit of Hutchins School Parents Association	Wise Lord & Ferguson		925.00	
12/04/2024	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	12.73		
1/05/2024	Interest on term deposit		1,354.98		
26/06/2024	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	12.73		
15/08/2024	Names badges for the PA	Signal Advantage		257.00	
1/09/2024	Zipper Dooper Fundraising towards Bushplay Project - Refer posting 63096		983.90		
22/10/2024	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	25.45		
10/12/2024	PA pull up banner	Document Management - The Print Division TASF PL		204.55	
23/01/2025	Interest on term deposit		2,060.65		
Total Administration & Miscellaneous					
			4,150.44	1,582.00	2,568.44
Net Activity					
			78,629.64	229,924.57	- 151,294.93



The Hutchins School Parent's Association

Balance Sheet

as at 31 January 2025

	2025	2024
	\$	\$
Assets		
Current Assets		
Term Deposit	58,570	55,154
Balance with School	86,249	240,960
Total Current Assets	<u>144,819</u>	<u>296,114</u>
Total Assets	<u>144,819</u>	<u>296,114</u>
Net Assets	<u>144,819</u>	<u>296,114</u>
Equity		
Retained Earnings Brought Forward	296,114	219,412
Current Year Surplus / (Deficit)	<u>(151,295)</u>	<u>76,702</u>
Total Equity	<u>144,819</u>	<u>296,114</u>



The Hutchins School Parent's Association

Income & Expense Statement

For the period ended 31 January 2025

	2025 \$	2024 \$
Income		
Tuckshop Profit	35,914	73,304
Interest	3,416	1,501
Entertainment Books	51	78
Parent Subscriptions	16,438	18,203
Fundraising Functions Net Profit	684	23,779
Total Income	56,503	116,865
Expenses		
Audit Fees	925	875
Donations to the School	202,709	37,772
Thank yous/Gratuities	195	112
General Catering	303	339
Social Functions	540	1,065
Winter Wonderland Cocktail Party	2,664	-
Miscellaneous Expenses	462	-
Total Expenses	207,798	40,163
Net Surplus / (Deficit)	(151,295)	76,702

Principal's Report

The Principal provided an update on:

ATAR results:

- 11 students placed in the top 99 students in Tasmania, 7 of these students achieved an ATAR above 99
- Median ATAR of 89.63, the second highest achieved at Hutchins since the introduction of ATARs in 2006
- 28 students achieved an ATAR above 95
- 153 students completed Vocational Education and Training (VET) courses from short VET courses through to Certificate III qualifications in a wide range of training areas.
- 93% of all Year 12 students obtained a Tasmanian Certificate of Education.

New staff

- Ms Deb Lie – Head of Inclusive Education
- Three Chinese Language Assistants



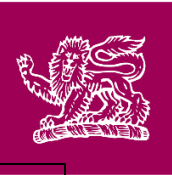
- Welcomed a third GAP staff member

NJ Edwards Hub Update

1. Exhumations
 - 1,973 remains were exhumed, 87% identified with public notification in December.
 - 7 war dead will be reinterred by Navy and Army separately – guided by the Regulator and Millington's
 - Memorial Walls have been commission for Peel Street and Cornelian Bay.
 - Peel Street memorial requires a council DA – which has been lodged
 - Reinternment planned for February
 - Memorial service to be held in March.
 - The ABC 730 Report reflected well for the school as a positive public interest story
 - Final report to the regulator is currently being prepared
2. Building timeline
 - Overall project is 32% complete
 - A plan for building signage is nearing completion; AVL has been scoped and agreed; Weights and cardio equipment has been selected for gym
 - Power supply work is underway
 - March: Significant concrete pours for remaining levels; Installation of steelwork roof structure
 - May: Install roofing
3. Tunnel
 - Only able to complete tunnel because of significant single donation
 - Building Program has been developed aiming to construct the tunnel Dec-Feb this year. This will involve the closure of Nelson Road for 2 months – Dec – Jan
 - Exploring options to improve bus stop area outside Auditorium as part of tunnel works

Funding

- Revenue for 2025 significantly down by approximately \$1. 25 million due to Federal Government funding cut \$370000, State Government funding cut \$91600 communicated very late in December and unexpected.
- Further State government cuts forecast for coming years of \$164055 (2026); \$172100 (2027) and \$181261 (2028)
- Enrolment down 25 students from this time last year.
- School is managing budgets accordingly without impacting teaching and learning program.



Correspondence

Incoming- Nil

Outgoing – Nil

Matters for Noting

PA Banner – received and shown to members. It will be used for community engagement events and open days to promote the PA.

Matters for Approval (including actions arising from the previous minutes)

Nil

Business Arising

2025 Fair

- Planning progressing well, notification of a fair meeting with events to come.
- Edsmart to go out to the Hutchins community asking for general volunteers
- Lou Johnson to run raffle and silent auction
- Spread the word with our community about this event

Canteen Profits

- A lengthy discussion was held about the changing nature of the school canteen, changes to its operation and funding, and the need to reconsider the distribution of the canteen profits.
- As a result, there will be a change of arrangement for the PA to receive 50% of canteen profit rather than the full amount. This may be subject to change in the future.

Open day

- Scheduled for Sunday 30 March. Volunteers from the PA for the BBQ. Morning and afternoon shift. To finalise next meeting.

New Parent function

- Please RSVP to Jenna if attending – Next Wednesday Night

Other business

AGM

Brainstorm ideas for fundraising for second half of the year.

Meeting close: 7.40pm